



BOARD OF CORRECTIONS  
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January 31, 2005

CHIEF PROBATION OFFICERS  
JUVENILE DETENTION FACILITY SUPERINTENDENTS  
STATUS OFFENDER REPORTERS

The Board of Corrections (BOC) is charged with monitoring California's compliance with the Federal Juvenile Justice and Delinquency Prevention Act of 2002 (JJDPA). Welfare and Institutions Code (WIC) Section 207 requires counties to submit status offender detention reports to the BOC on a monthly basis. The BOC also collects data on minors that are held in local facilities for the federal government (typically via the Bureau of Immigration and Custom Enforcement). The BOC has attempted to make this process as easy as possible while continuing to meet our statutory obligations.

Enclosed please find the **2005 Annual Survey** form; please complete this form and return it to the BOC by March 1, 2005. A survey must be completed by each juvenile detention facility, whether status offenders or federal minors are held or not.

If this survey indicates that your facility will hold status offenders or federal minors, a **2005 Status Offender Detention Report** and/or a **2005 Federal Minors Detention Report** must be completed for each minor held in each of these circumstances. The **Detention Report** forms are due to the BOC on the 10<sup>th</sup> of the month following the minor's release from custody. The BOC will not disclose the names of the minors reported by counties on these forms. Instructions for each of these forms are also enclosed.

As you know, status offenders may only be held in a secure detention facility under the circumstances delineated in WIC §207, or following a true finding of "contempt of court." The federal government requires the BOC to document and track that certain criteria have been met before a status offender minor is committed to detention in violation of a court order. If your facility holds such minors, a **Valid Court Order Exception Checklist** must be completed and submitted along with the **Status Offender Detention Report** form.

Counties that hold minors for the federal government are to report each minor upon release on the **2005 Federal Minors Detention Report**. Please do not report federal minors who are also being detained pursuant to WIC §602. If they change status to a "federal government hold only," following completion of the 602 process, then they must be reported on the **2005 Federal Minors Detention Report**. In cases where a minor has completed the 602 process (and/or disposition), the federal hold time to be reported to the BOC begins when the 602 detention ends.

Enclosed please find the annual survey, reporting forms, reporting instructions and valid court order exception information. They may also be downloaded from our website at:

[http://www.bdcorr.ca.gov/fsod/status\\_offenders/status\\_offenders.htm](http://www.bdcorr.ca.gov/fsod/status_offenders/status_offenders.htm)

If you or your staff have any questions, please contact Allison E. Ganter at (916) 323-8617 or [aganter@bdcorr.ca.gov](mailto:aganter@bdcorr.ca.gov). We appreciate your continued assistance in gathering accurate and pertinent information.

Sincerely,

Jerry A. Read, Deputy Director (A)  
Facilities Standards and Operations Division

Enclosures